

Instruction for Utility Billing
SIGN-OUT
with
The City of Torrington

1. Print this form
2. Complete the form and sign.
3. INCLUDE: Forward address for final bill
4. Mail: City of Torrington
P. O. Box 250
Torrington, WY 82240 or

Drop Off: 2017 East A Street

Drop Box:

1. Northwest Corner Building (City Hall)
2. In alley (next to dumpster) behind City Hall

SERVICE INFORMATION

Service Disconnect Date:

Service Property Address:

Rent: _____ Landlord Knows You Are Leaving: _____ YES _____ NO

Own: _____ Sold: _____ Buyer: _____ (If You Know)

BILLING INFORMATION

Name:

Forwarding Mailing Address:

I have read the above, the names and information are correct. In consideration of the services provided by the City of Torrington, I personally guarantee payment of this account and all indebtedness incurred related thereto including interest, collection costs and attorney fees. A final bill at the above "Service Property Address" will be generated in your name with the "Service Disconnect Date" being the final read date. If you have a deposit on the account, and are not transferring the deposit to another account with the City of Torrington, then the final bill will be taken from the deposit and the balance of either the account or deposit will be mailed to the forwarding address.

Signature

Date